

**Self-Evaluation Document Template**

The Self-Evaluation Document should be based on the evidence supplied in the supporting documentation and provide an analysis of strengths and weaknesses of provision, as well as any plans for improvement or enhancement.

It should provide a summative evaluation of what has gone well and a reflection on any issues or problems during delivery of the provision, including actions taken to resolve these. It should also update on progress against any actions that arose from the last institutional and annual reviews.

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| 1. **Context, background and future plans for the partnership** |
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| 1. **Curriculum Development, Learning, Teaching and Assessment** |
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| 1. **Facilities and Resources** |
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| 1. **Recruitment, Enrolment and Induction** |
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| 1. **Student Support** |
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| 1. **Student Representation** |
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| 1. **Student complaints and appeals** |
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| 1. **Student Achievement** |
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| 1. **Staff Development** |
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| 1. **Quality and Enhancement Management** |
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| 1. **Student Feedback on the reflective commentary** |
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| 1. **UoL Head of Department Feedback on the Reflective Commentary** |
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| **Information Audit and Approval**Please confirm the process for audit and approval of all materials relating to the partnership and/or programmes. Please refer to the UoL Public Information Protocols for further guidance. | | | | |
| **Area for Review** | **Process for Audit and/or approval** | **Responsibility** | **Date Completed** | **Comments** |
| **Websites** |  |  |  |  |
| **Student Handbooks** |  |  |  |  |
| **Programme Information** |  |  |  |  |
| **Assessment Regulations** |  |  |  |  |
| **Marketing Materials** |  |  |  |  |
| **External Examiners** |  |  |  |  |

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| **Dean/Institute Endorsement** | **Head of Department Endorsement** |
| **Name:**  **Signature:**  **Date:** | **Name:**  **Signature:**  **Date:** |