

**PGR CoP Appendix 13 Annexe 2a- Supervised VRS Offer letter**

NAME/ ADDRESS XXXXXXXXXXX

DATE:XXXXXXXXX

Dear XXXXXXXXXXXXXXX

I am very pleased to inform you that we have agreed to accept you as a Supervised Visiting Research Student to work under the supervision of XXXXXXXXXXXXXXXX in the School/Institute/Department of XXXXXXXXXXXXXXX. You will register as a Supervised Visiting Research Student for the period **XXXXXXXXX**  to **XXXXXXXXX.**

The registration fee for the duration of your research is £XXX per year. You will also be charged £**XXXXX** research support fees for access to (itemise).

Please complete the attached ‘reply slip’ and return to the address on the form.

Please note that you will also need to meet any requirements set by the UK authorities in connection with obtaining a visa for studying in the UK. Please consult the UK Visa and Immigration website directly, at [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration). The University of Liverpool is a Student visa licence holder.

Yours sincerely

**Professor XXX**

**Director of XXX**

**School/ Institute of XXXXXXXXX**

**University of Liverpool ID number: XXXXXXXXXX**



**PGR CoP Appendix 13 Annexe 2b- Unsupervised VRS Offer letter**

NAME/ ADDRESS XXXXXXXXXXX

DATE:XXXXXXXXX

Dear XXXXXXXXXXXXXXX

I am very pleased to inform you that we have agreed to accept you as an Unsupervised Visiting Research Student to work in the School/Institute/Department of XXXXXXXXXXXXXXX. Your School/ Institute contact is XXXXXXXXXX. You will register as an Unsupervised Visiting Research Student for the period **XXXXXXXXX**  to **XXXXXXXXX.**

The registration fee for the duration of your research is £XXX per year. You will also be charged £**XXXXX** research support fees for access to (itemise).

Please complete the attached ‘reply slip’ and return to the address on the form.

Please note that you will also need to meet any requirements set by the UK authorities in connection with obtaining a visa for studying in the UK. Please consult the UK Visa and Immigration website directly, at [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration). Advice is available from the University’s [International Advice and Guidance Team](https://www.liverpool.ac.uk/studentsupport/international/).

Yours sincerely

**Professor XXX**

**Director of XXX**

**School/ Institute of XXXXXXXXX**

**University of Liverpool ID number: XXXXXXXXXX**

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# PGR CoP Appendix 13 Annexe 2c

### School/ Institute of XXXXX

### Visiting Research Student Offer – Reply Slip

Once you have decided whether or not you wish to accept or decline the offer to host you as a Visiting Research Student as outlined in our offer letter dated as below, please complete and return this form. You can email your signed and scanned reply to the email address stated on your offer letter, or return by post (details below). Thank you.

|  |  |  |
| --- | --- | --- |
| 1. | Full Name:  |  |

|  |  |  |
| --- | --- | --- |
| 2.  | UoL Student ID Number:  |  |

|  |  |  |
| --- | --- | --- |
| 3. | Date of Offer letter  |  |

|  |  |  |
| --- | --- | --- |
| 4. | Please indicate your decision:  | \*DELETE AS APPROPRIATE:  - I ACCEPT your offer \*  - I DO NOT ACCEPT your offer \* |

|  |  |  |
| --- | --- | --- |
| 5. | Please sign:  |  |

|  |  |  |
| --- | --- | --- |
| 6. | Date:  |  |

**Please return this form to:** Postgraduate Administration Team

 School/Institute of XXXX

 University of Liverpool

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 Liverpool LXXXX, UK

 Email:

 Tel: 0151