**TRANSFER OF MAJOR CODE FORM- POSTGRADUATE RESEARCH**

**For students transferring between Departments/ Schools/ Institutes**

|  |  |  |  |
| --- | --- | --- | --- |
| **Section A**  **Student details- to be completed by the Dept/ Sch/ Inst the student is transferring INTO** | | | |
| **Student ID Number** |  | | |
| **First and Middle Names** |  | | |
| **Surname** |  | | |
| **Faculty** |  | | |
| **Programme of study** (e.g. PhD) |  | | |
| **Current School/ Institute** |  | | |
| **Current Major Code** (e.g. MMPR) |  | | |
| **Proposed new School/ Institute** |  | | |
| **Proposed new Major Code** (e.g.EGPR) |  | | |
| **Proposed new Supervisors and % split**  (if applicable) | **1.** |  | **%** |
| **2.** |  | **%** |
| **3.** |  | **%** |
| **4.** |  | **%** |
| **Is this student classified as Overseas?** |  | | |
| **Is the research project changing?** | Yes | No | | |
| **Is ATAS clearance required for the new major code?** | Yes | No | | |
| **Has ATAS clearance been granted?** | Yes | No | | |
| **Section B**  **Current School/ Institute PGR Director to approve transfer:** | | | |
| **Name** |  | | |
| **Signature** |  | | |
| **Date** |  | | |
| **Section C**  **Proposed School/ Institute PGR Director to approve transfer:** | | | |
| **Name** |  | | |
| **Signature** |  | | |
| **Date** |  | | |

Please return this form to the PGR Student Administration Team: [pgrs@liverpool.ac.uk](mailto:pgrs@liverpool.ac.uk) OR 1st Floor, Foundation building