

ORDINANCE 40: Foundation Diploma

1. The Foundation Diploma awarded under the title of 'Go Higher' may be awarded to students who have pursued the approved programme of study offered by the Faculty of Humanities and Social Sciences, to the satisfaction of the Board of Examiners.
2. The Go Higher Foundation Diploma programme shall have a programme specification which shall set out the aims, learning outcomes, structure and the assessment and re-assessment requirements of the programme. Details of the curriculum shall be provided in module specifications and in other module information made available to students via handbooks and course outlines.
3. In order to be admitted to a programme of study leading to the Go Higher Foundation Diploma each student must have obtained such prior qualifications and/or experience as shall be deemed appropriate by the University, normally including recognised qualifications in English and Mathematics at GCE/GCSE or equivalent level. Students who accumulate relevant certificated level 3 credits arising from previous study may be permitted to transfer such credits upon entry to the programme, provided that such credits shall not exceed 20.
4. The programme shall be studied on a part-time basis normally not exceeding one year.
5. The programme of study shall consist of modules which shall each have a value of 5, 7.5, 10, 15, 20 or 30 credit points. Students shall be examined on all modules for which they are registered at the conclusion of those modules.
6. Students who achieve 60 credit points at FHEQ level 3 shall be eligible for the Go Higher Foundation Diploma award. Students must achieve at least 40% in each module.
7. Students who fail in one or more modules shall be permitted to submit themselves for re-assessment on one more occasion during the registration period of the programme.
8. The Board of Examiners shall be empowered to take account of mitigating circumstances affecting a student's performance in determining the conditions relating to re-assessments, in accordance with the provisions of the Code of Practice on Assessment and the Mitigating Circumstances Policy.
9. Students who fail to meet the requirements for the award shall not be eligible for an exit award.
10. No student shall be eligible for the Go Higher Foundation Diploma award later than two years following the date of initial registration.
11. A Foundation Diploma may also be awarded as an exit award to students who have obtained a pass in modules totalling 60 credits at FHEQ level 3 in Year 0 of specified programmes, as set out in the relevant programme specification. Students who are awarded a Foundation Diploma as an exit award may not normally proceed further on the degree programme of which the Year 0 is a part.

The Code of Practice on Assessment (including the Mitigating Circumstances Policy) can be found at: <https://www.liverpool.ac.uk/aqsd/academic-codes-of-practice/code-of-practice-on-assessment/>