

MEETING OF THE SENATE

24 JUNE 2015

Present: The Vice-Chancellor (in the Chair), the Deputy Vice-Chancellor, Pro-Vice-Chancellors Professor Birch and Professor Brown, Executive Pro-Vice-Chancellors Professor Badcock and Professor Burgoyne, Professor Baylis, Dr K Bennett, Professors Chalker, Donald, Edwards and Field, Dr L Hancock, Dr L Harkness-Brennan, Professors Harris, Herzberg and Hollander, Dr R Huzzey, Dr F Jarman, Dr S Jones, Professors Marshall and McGrath, Dr E Michalopoulou, Professors Morris, Movchan and O'Sullivan, Mr P Reed, Professors Rempe-Gillen, Richter and Sanderson, Dr F Shovlin, Dr A Smith, Dr L Turner, Professor Vogt and Dr Y Zhao.

The President, Deputy President and one of the Vice-Presidents of the Liverpool Guild of Students and the student representative from the Faculty of Science and Engineering were present as representatives of the student body.

In attendance: The Academic Secretary, the Director of Human Resources (until the end of item 6.2), the Senior Executive Co-ordinator and the Committee Services Administrator.

Apologies for absence were received from 16 members of the Senate.

80. **DISCLOSURE OF INTEREST**

Members of the Senate were asked to declare any interest that could give rise to conflict in relation to any item on the agenda. No such interests were declared.

81. **MINUTES OF THE PREVIOUS MEETING**

The unreserved minutes of the meeting of the Senate held on 18 March 2015 were taken as read and agreed.

82. **HONOURS AND APPOINTMENTS**

The Vice-Chancellor reported that:

- a) Dr Josie Billington, from the Institute of Psychology, Health and Society, had been awarded a National Teaching Fellowship by the Higher Education Academy. The award recognised her contribution to the student learning experience and her pioneering work developing the new interdisciplinary field of reading and health.
- b) Professor Andy Cooper, from the Department of Chemistry, had been elected a Fellow of the Royal Society.
- c) Dr Nick Greeves, from the Department of Chemistry, had been awarded the Royal Society of Chemistry Nyholm Prize for Education for 2015. Dr Greeves had been recognised for his ChemTube3D website which contains a wide range of animations and chemical structures to teach university chemistry.
- d) Professor Peter Kinderman, Head of the Institute of Psychology, Health and Society, had been elected as President of the British Psychological Society for 2016-17.
- e) Professor Laura McAllister, from the Management School, and Professor Rob Beynon, Head of Biochemistry, had been elected Fellows of the Learned Society of Wales.
- f) Dr Sandeep Parmar, from the Department of English, had been named a BBC Radio 3 New Generation Thinker (the University's fourth New Generation Thinker in five years). The scheme encouraged those appointed to share their cutting-edge ideas through radio and television.
- g) Dr Mandy Peffers, from the Institute of Ageing and Chronic Disease, had been awarded a Wellcome Trust Intermediate Clinical Fellowship.
- h) Professor Munir Pirmohamed, from the Institute of Translational Medicine, had been appointed a Knight Bachelor in the Queen's Birthday Honours List 2015 for his services to medicine.
- i) Dr Yuyuan Zhao, from the School of Engineering, had been awarded the prestigious Ivor Jenkins Medal for his outstanding contribution to powder metallurgy. The Ivor Jenkins Medal was awarded

by the Institute of Materials, Minerals and Mining in recognition of a significant contribution that had enhanced the scientific, industrial or technological understanding of materials processing or component production using particulate materials.

83. SPECIAL COMMITTEE OF THE SENATE

Agreed:

- a) That, subject to consideration being given to extending the membership, the following be appointed a Special Committee of the Senate to deal, on behalf of the Senate, with any urgent matters which might arise between meetings of the Senate in the period from the end of the long vacation 2015 until the end of the long vacation 2016:

The Vice-Chancellor, the Deputy Vice-Chancellor, the Pro-Vice-Chancellors (Executive and Policy) and the President of the Guild of Students (on the understanding that, in accordance with normal practice, the President of the Guild would not participate in reserved business).

- b) That the Special Committee be authorised to exercise all the powers of the Senate and to undertake all the duties of the Senate, other than the powers and duties currently delegated to other committees.

84. GENERAL ELECTION

The Vice-Chancellor reported that:

Since the last meeting of Senate there had been a General Election. In practice, for universities this was likely to mean:

- No change in tuition fees for the foreseeable future.
- Increased pressure on the BIS budget.
- Uncertainty pending the outcome of a referendum on membership of the EU.
- Continuing debate about immigration with knock on effects for OSI student recruitment.

85. STUDENT RECRUITMENT

The Vice-Chancellor reported that:

- a) The final analysis of applications for entry next session was positive.
- b) The University had experienced unprecedented growth in its UK Undergraduate applications (+20.3%), outperforming both the sector (+0.8%) and key competitors (+1.75%).
- c) The University's International Undergraduate applications had also grown by 14.1% and this position was enhanced by the performance of the University's key partners.
- d) Demand for the University's 2+2 provision from students at XJTLU had increased by 3.2 percentage points whilst applications from Liverpool International College had increased by 14.7%.
- e) International Postgraduate Taught applications had increased overall by 9.5% with significant increases in demand for subjects including Management, Engineering and Earth and Ocean Sciences.
- f) Home/EU Postgraduate Taught recruitment remained challenging although this was an issue across the sector. In spite of significant enhancements to student funding for this year (with 125 £10,000 scholarships available) applications had only increased by 3.26%.

86. STRATEGIC REVIEW

The Vice-Chancellor reported that:

- a) The Strategic Review continued to run to schedule.
- b) The University was nearing the end of the second phase of the review, the Thematic Enquiries, where detailed consideration had been given to the five themes previously discussed by Council.
- c) Council would receive a full report on all five themes from the SMT/PSLT leads at its next meeting.

- d) Subject to Council comments, the next phase would be the development of a Green Paper outlining a range of options for discussion.

87. THE BOND

The Vice-Chancellor reported that:

- a) The University's £250m bond had been launched successfully on Friday 19 June.
- b) It had been launched with the best price for any UK HEI bond (3.375%).
- c) This provided long term, low fixed-rate finance to consolidate existing borrowings and fund a variety of activity which would generate income sufficient to meet the payments.
- d) The largest single project this would fund was the redevelopment of the Greenbank Halls of Residence.

STRATEGIC MATTERS FOR DISCUSSION/DECISION

88. RESEARCH AND IMPACT POLICY PRINCIPLES

The Senate received a report proposing draft Research and Impact Policy Principles, together with a presentation by the Pro-Vice-Chancellor for Research and Knowledge Exchange.

(I) **Reported:**

- a) That the Research and Knowledge Exchange Committee had identified priorities for future research strategy at institutional and Faculty level, and the following research performance objectives:
 - i. Growth in the volume and proportion of 4* research (world-leading outputs and environment; outstanding impact).
 - ii. A step change in impact performance, supported by a coordinated impact infrastructure.
 - iii. An expectation that all staff meeting eligibility criteria for REF will achieve research outcomes of world-leading or internationally excellent standards (3* or 4* quality in REF terminology).
- b) That the Research and Knowledge Exchange Committee had agreed that the previous institutional research policy principles, endorsed by Senate in 2009, should be revised to reflect the new priorities. This would provide an underpinning set of principles and ambitions for a new Research Strategy, to be developed in support of the new Strategic Plan.
- c) That the following draft research and impact policy principles were proposed:
 - i. The University's position as a leading research-intensive institution depends on its ability to:
 - a. Generate and demonstrate world-leading research excellence and outstanding impact, and
 - b. Support a large, thriving community of researchers.
 - ii. We expect all of our Teaching and Research staff to make a quantifiable contribution to the submission to the Research Excellence Framework, the exercise by which the quality of research in higher education institutions is assessed. Contribution may be demonstrated through all aspects of research including research outputs, generating or supporting impact and contribution to the research environment.
 - a. To maximise the growth in research of the highest quality, the University will encourage, recognise and reward individual and team contributions to 4* research and impact.
 - b. The University will implement strategies to enhance the research environment so it is conducive to achieving 4* research and impact and enables all independent researchers to achieve or aspire to these standards.
 - c. Research impact, broadly defined, will be embedded into all institutional processes to recognise its importance for units and individuals.

(II) Agreed:

That the draft principles should be broadly accepted to feed into extensive further consultation to arrive at a new Research Strategy, alongside several caveats raised by members which can be summarised as the need for:

- a focus on improving research performance generally, rather than on improving REF outcomes;
- a balanced process for decision making around how investment will be targeted;
- precision in language;
- recognition that not every single researcher will be able to deliver impact;
- the avoidance of unrealistic targets which could serve to demotivate;
- the alignment of the new Research and Education Strategies;
- improved support structures and processes to free up time for research and improve the research environment; and
- long-term planning in this area (the University should be beginning to plan now for REF 2025 (or its equivalent)).

89. ACADEMIC LEADERSHIP

The Senate received a paper setting out proposed new arrangements to enhance academic leadership in the University, together with a presentation by the Director of Human Resources.

(I) Reported:

That the Senior Executive Group had considered a range of options to enhance the arrangements for academic leadership in the University and had agreed to make proposals around:

- An extended tenure for Level 1 Heads (to be appointed for five years with the option of renewal for a further five years. Regular reviews could result in break points of a different timespan).
- The appointment of Level 2 Heads on a permanent basis.
- Ongoing development, support and review.
- Revisions to leadership expectations for each Level – emphasising a more conventional 'management' element in Level 2 Headship roles and greater importance on the coaching elements of the role at Level 1, with compulsory development and training to ensure appropriate skills and competency levels.
- The introduction of more comprehensive recruitment practices - advertising positions externally (at the same time as internally) would allow the University to benchmark against the market for Headships.
- The design and implementation of processes for succession planning and talent management to assist in securing a supply of potential academic leaders.
- Positive action to address the equality issue.

(II) Agreed:

- a) That the suggestions raised (e.g. around involvement of staff and students in the recruitment process; succession planning and provision of support before and after headship; and supporting internal candidates) as well as the concerns (e.g. around a preference for moving towards the election of heads; a preference for preserving the existing arrangements; the administrative burden placed on heads; the ability to attract suitable candidates; and the potential for upheaval) should be noted and that further consultation should be undertaken.
- b) That evidence should be brought back to Senate to demonstrate the need for change around academic leadership and performance management.
- c) That Council should be invited to share with Senate its particular concerns regarding the diversity of the University's academic leadership.

90. ANNUAL REPORT ON THE QUALITY ASSURANCE OF TAUGHT PROVISION

The Senate received the 2014-15 Annual Report on the Quality Assurance of Taught Provision, together with a presentation by the Pro-Vice-Chancellor for Education, providing a formal update on: Quality Assurance Agency matters; approvals of new activity; monitoring and review activities; development and enhancement activities; the EvaSys Project; the Programme Planner/Curriculum Manager Project; and Evaluation and Oversight of Processes.

Agreed:

That the report be endorsed for onward transmission to the Council.

91. **REVIEW OF SENATE PROTOCOLS**

The Senate received a report presenting the findings of an exercise to gather feedback from members on how they feel Senate is operating.

(I) Reported:

- a) That an effectiveness review of Senate undertaken during 2012-13 had resulted in a new-style Senate, which had met for the first time on 6 November 2013. At that meeting Senate had agreed some protocols for how it should operate and had also agreed that these protocols should be reviewed in early 2015 to check that they were fit for purpose.
- b) That a questionnaire had been issued to gather feedback from members ahead of the meeting. Based on the responses received, the following was proposed:
 - i. To improve the communication of the outcomes of Senate meetings, an action list and digest would be placed on the Senate members' intranet as soon as possible after each meeting, followed by the full draft minutes. The possibility of including a summary of the meeting as part of the Team Briefing in order to improve all staff members' awareness of the decisions being taken by Senate would also be explored.
 - ii. The Clerk to Council and Secretary to Senate would offer a briefing session to all new members of Senate. It was believed that this would be particularly helpful in confirming the different expectations on different categories of member.
 - iii. The Executive Pro-Vice-Chancellors/Faculty Directors of Operations would be asked to review linkages between Faculty and Senate activity and to improve mechanisms for enabling Level 3, 2 and 1 units to communicate to Senate.
 - iv. It was believed that the outcomes of a review that was underway of the Strategic Committees/wider committee structure and the Delegation Scheme would help to minimise the 'referring up' of business (although Senate had previously agreed that it did not wish to delegate the approval of major academic policies).
 - v. Senate papers would continue to be made available on the Senate members' intranet ahead of the main circulation of papers wherever possible.
- c) That a full effectiveness review of Senate would be undertaken at the end of session 2015-16/beginning of session 2016-17.

(II) Agreed:

- a) That the proposed changes be implemented.
- b) That members should not share unreserved Senate papers with non-Senate members prior to meetings being held.

JOINT COMMITTEE ON HONORARY DEGREES

92. The Senate received an oral report on the recommendations of the Joint Committee on Honorary Degrees.

(I) Reported:

That, in accordance with the provisions of Ordinance 30 (Honorary Degrees), the Joint Committee on Honorary Degrees had met to consider nominations which had been received for the conferment of honorary degrees and had made a number of recommendations regarding the conferral of honorary degrees.

(II) Agreed:

That the recommendations of the Joint Committee on Honorary Degrees be endorsed and forwarded to the Council.

STUDENT EXPERIENCE COMMITTEE

93. The Senate received a report on the meeting of the Student Experience Committee held on 4 June 2015.

94. **STUDENT COMPLAINTS POLICY AND PROCEDURE**

The Senate received a revised Student Complaints Policy and Procedure.

(I) **Reported:**

- a) That the Student Complaints Policy and Procedure had been reviewed and revised in the light of the OIA's 'Good practice framework for handling complaints and academic appeals'.
- b) That the Student Experience Committee had agreed to recommend that the Policy and Procedure be approved, with a review date of 2018-19.

(II) **Agreed to recommend:**

That the Student Complaints Policy and Procedure be approved, with a review date of 2018-19.

95. **GRANTING OF ACCREDITED STATUS ON LIVERPOOL SCHOOL OF TROPICAL MEDICINE**

The Senate received a report regarding the accreditation of the Liverpool School of Medicine (LSTM).

(I) **Reported:**

That, following a recommendation made by the Academic Quality and Standards Committee, the Student Experience Committee had agreed to recommend that LSTM be approved as an accredited partner, following an accreditation event in March 2015. This would allow LSTM more independence in identified processes and practices as preparation for its application for Taught Degree Awarding Powers.

(II) **Agreed to recommend:**

That LSTM be granted accredited status with effect from August 2015.

96. **RENEWAL OF CARMEL COLLEGE'S STATUS AS A RECOGNISED INSTITUTION AND ASSOCIATE COLLEGE**

The Senate received a report on the Institutional Review Visit to Carmel College.

(I) **Reported:**

That, following a recommendation made by the Academic Quality and Standards Committee, the Student Experience Committee had agreed to recommend that, following an Institutional Renewal Visit in November 2014, Carmel College's status as a Recognised Institution and Associate College of the University should be renewed.

(II) **Agreed to recommend:**

That Carmel College's status as a Recognised Institution and Associate College of the University be renewed.

97. **POLICY AND PROCEDURES REGARDING REASONABLE ADJUSTMENTS AND SUPPORT FOR DISABLED STUDENTS**

The Senate received a new Policy and Procedures Regarding Reasonable Adjustments and Support for Disabled Students.

(I) **Reported:**

That the Student Experience Committee had agreed to recommend that the new Policy and Procedures be approved, with a review date of June 2016.

(II) **Agreed:**

That the Policy and Procedures Regarding Reasonable Adjustments and Support for Disabled Students be approved.

98. **FITNESS TO STUDY POLICY**

Reported:

That the Student Experience Committee had approved the following addition to the Fitness to Study Policy:

'Students who have chosen to suspend on medical grounds outwith this procedure will also be required to provide medical evidence that they are fit to return to their studies. This should be provided to the relevant School office one month prior to the date the student intends to return to studies. If the School has any concerns about the student's fitness to return on receipt of such a letter the Head of School may refer the student to Occupational Health. In such cases a Case Review Panel may be called in line with the procedure set out from 4h.'

99. **RECOMMENDATIONS FOR SIR ALASTAIR PILKINGTON PRIZES FOR TEACHING EXCELLENCE**

Reported:

That the Student Experience Committee had agreed to award the following staff the Sir Alastair Pilkington Awards for Teaching Excellence:

Dr Georgina Turner, Faculty of Humanities and Social Sciences
Dr Ali Al-Ataby, Faculty of Science and Engineering.

100. **LIBRARY COLLECTION DEVELOPMENT AND MANAGEMENT POLICY**

Reported:

That the Student Experience Committee had approved the revised Library Collection Development and Management Policy, with a review date of 2019-20.

101. **ACADEMIC ADVISOR REVIEW**

Reported:

That the Student Experience Committee had approved a set of recommendations in relation to enhancing the role of the Academic Advisor.

102. **STUDENT SUPPORT FRAMEWORK**

Reported:

That the Student Experience Committee had approved the withdrawal of the Student Support Framework, which had been superseded by the Wellbeing Framework.

103. **EDUCATION FOR SUSTAINABLE DEVELOPMENT**

Reported:

That the Student Experience Committee had approved a set of institutional objectives and suggested mechanisms for implementation in relation to education for sustainable development, and had agreed that a report on progress should be received by the end of the 2015-16 academic year.

104. **STUDENT REPRESENTATION AND ENGAGEMENT SUB-COMMITTEE**

Reported:

That the Student Experience Committee had approved updates to the Code of Practice on Student Representation, with a further review date of 2020-21, and a new process for the selection of student representatives for Senate.

105. **STUDENT INDUCTION WORKING GROUP**

Reported:

That the Student Experience Committee had approved a set of institutional principles for student induction across all student groups. Further discussion would be undertaken to address dissemination across the University.

106. **HEAR WORKING GROUP**

Reported:

That the Student Experience Committee had approved the proposed format of the Higher Education Achievement Report (HEAR), with further detailed recommendations to be received at its next meeting regarding the proposed technical specification.

RESEARCH AND KNOWLEDGE EXCHANGE COMMITTEE

107. The Senate received a report on the meeting of the Research and Knowledge Exchange Committee held on 4 June 2015.

108. **REVISED POSTGRADUATE RESEARCH CODE OF PRACTICE**

The Senate received a revised Postgraduate Research Code of Practice.

(I) **Reported:**

- a) That slight revisions had been made to the existing PGR Code of Practice as follows:
- Inclusion of links to the relevant Ordinances.
 - Amplification of the 'Introduction' section to note that the PGR Code of Practice has the force of Ordinances and is regularly updated to reflect the University's Diversity and Equality agenda.
 - Expansion of the 'Definitions' section to include additional text and the Dublin Descriptors as a further source of reference.
 - Reference to the responsibilities of Examiners of PGR theses.
- b) That the Research and Knowledge Exchange Committee had agreed to recommend that the revised Code of Practice be approved.

(II) **Agreed:**

That the revised Postgraduate Research Code of Practice be approved.

109. **REVISED POLICY ON RESEARCH DEGREE EXAMINATIONS AND EXAMINERS**

The Senate received a significantly revised Policy on Research Degree Examinations and Examiners.

(I) **Reported:**

- a) That the revised Policy reflected and addressed the following key issues and changes:
- Consistency of approach with the PGR Code of Practice and other University Codes.
 - Capturing good practice within the sector, taking into account the overall UK HEI overview of good practice, e.g. QAA guidance regarding PGR awards.
 - The outcomes of recent Research Degree Appeals.
 - Articulation with current University Faculty and PGR support structures and responsibilities.
 - Signposting to sources of further information.
 - Clarification that the thesis will be examined in English only.
 - Clarification of roles and responsibilities of appointed Examiners and, where appointed, Independent Chairs.
 - Articulation of the responsibilities of candidates.
- b) That the Research and Knowledge Exchange Committee had agreed to recommend that the revised Policy be approved.

(II) Agreed:

That the revised Policy on Research Degree Examinations and Examiners be approved.

110. NEW POLICY ON SUBMISSION OF A RESEARCH DEGREE THESIS FOR EXAMINATION

The Senate received a new Policy on Submission of a Research Degree Thesis for Examination.

(I) Reported:

a) That the new Policy addressed the following key issues and changes:

- Consistency of approach with the PGR Code of Practice and other University Codes.
- Capturing good practice within the sector, taking into account the overall UK HEI overview of good practice, e.g. QAA guidance regarding PGR awards.
- Signposting to sources of further information.
- Clarification of roles, responsibilities and criteria when a candidate is preparing and submitting their thesis.
- Clear articulation of UoL's expectations regarding submission by published papers.
- Clarification that the thesis must be written in English (except for quoted material, which may be in the original language).
- The need to clearly articulate the legal position regarding copyright and intellectual property.

b) That the Research and Knowledge Exchange Committee had agreed to recommend that the new Policy be approved.

(II) Agreed:

That the new Policy on Submission of a Research Degree Thesis for Examination be approved.

111. REVISED POLICY AND PROCEDURES FOR CONDUCTING REMOTE VIVA VOCE (VIVA) EXAMINATIONS FOR RESEARCH DEGREES

The Senate received a revised University Policy and Procedures for Conducting Remote Viva Voce (Viva) Examinations for Research Degrees (Remote Viva Policy).

(I) Reported:

a) That the Remote Viva Policy had first been approved by Senate in June 2014. It had been agreed that a review of the technical requirements should be undertaken during the first year of operation in order to ensure that students were not being disadvantaged through experiencing technical difficulties when preparing for and undergoing the viva examination. A number of revisions were now proposed, including: reference to a permitted second audio-visual platform (Starleaf Breeze) and associated updated technical requirements; clarification around when a remote viva is acceptable; and other points of clarification for candidates.

b) That the Research and Knowledge Exchange Committee had agreed to recommend that the revised Policy be approved.

(II) Agreed:

That the revised University Policy and Procedures for Conducting Remote Viva Voce (Viva) Examinations for Research Degrees be approved.

112. NEW POLICY ON OFF-SITE AND SPLIT-SITE RESEARCH DEGREE STUDY (FOR A SINGLE UNIVERSITY OF LIVERPOOL AWARD)

The Senate received a new Policy on Off-site and Split-site Research Degree Study (for a single University of Liverpool award).

(I) Reported:

a) That the new Policy and the two agreements reflected and addressed the following key issues and changes:

- Reflection of current collaborative joint supervision arrangements for individual PGR students.
 - Capturing good practice within the sector in relation to joint supervision agreements for individual students and also taking into account the overall UK HEI overview of good practice, e.g. QAA guidance regarding PGR awards.
 - Consistency of approach with the PGR Code of Practice and other University Policies and Procedures.
 - Clarification of roles and responsibilities.
 - The need to clearly articulate the legal position regarding both copyright and intellectual property.
 - Assurances regarding appropriate arrangements around induction, ongoing training, health support, study facilities and financial arrangements.
- b) That the Research and Knowledge Exchange Committee had agreed to recommend that the new Policy be approved.

(II) **Agreed:**

That the new Policy on Off-site and Split-site Research Degree Study (for a single University of Liverpool award) be approved.

113. **FRAMEWORK FOR RESEARCH IMPACT**

Reported:

- a) That the Research and Knowledge Exchange Committee had endorsed the following Framework which would provide clarity on institutional approach, resources and responsibilities with regard to supporting impact:

The University would promote the following dual approach to impact:

- i. **Embedding and supporting impact** as part of our core activity/civic mission to maximise the public benefits of research, and
- ii. **Developing evidenced-based, cogent impact case studies** for future research assessment and show-casing purposes.

This approach would be based on the following activities:

- i. **Priorities** for impact are agreed with the Faculties, largely based on priority research themes and analysis of beneficiaries
 - ii. **Support for development and delivery of impact** – advice and training for impact planning, targeted professional service support to deliver impact in priority areas, support for potential REF case studies
 - iii. **Partnerships** – developing a priority set of partnerships to support impact, using internal resources such as Knowledge Exchange vouchers
 - iv. **Documenting/capturing evidence** – guidance and support for attribution, evidence gathering and write up
 - v. **Communications and public engagement** – developing the University of Liverpool brand and profile in 3 or 4 key institutional level priority areas, based on cross Faculty/multi-disciplinary themes, where we can be distinctive.
- b) That the Research and Knowledge Exchange Committee had agreed that the University would need to find an effective mechanism and format for coalescing the wide range of research themes that currently exists into three or four clear priorities that would best promote the University's world-leading capabilities.

OTHER ITEMS FOR APPROVAL/ENDORSEMENT

114. **UNIVERSITY OF LIVERPOOL ACCESS AGREEMENT 2016-17**

The Senate received the final draft of the University's Access Agreement for 2016-17 as well as a financial resource plan, both of which were submitted to the Office for Fair Access by its deadline of 23 April 2014.

Agreed:

That the 2016-17 Access Agreement be endorsed.

ACTION TAKEN BY THE VICE-CHANCELLOR ON BEHALF OF THE SENATE

115. The Senate received a report outlining action which had been taken on its behalf by the Vice-Chancellor.

116. **REVISIONS TO ORDINANCE 57 – DEGREE OF DOCTOR OF CLINICAL PSYCHOLOGY**

(I) **Reported:**

- a) That, acting on behalf of the Senate, the Vice-Chancellor had agreed to recommend approval of a revised Ordinance 57¹ which covers the degree of Doctor of Clinical Psychology, to come into immediate effect. The changes reflected minor changes that had been approved for the programme.
- b) That the President of the Council, acting on the Council's behalf, had approved the above recommendation.

(II) **Agreed:**

That the above action taken by the Vice-Chancellor on behalf of the Senate be endorsed.

117. **REVISIONS TO ORDINANCE 20 – ASSIGNMENT OF DEGREES TO THE FACULTIES AND THE AFFILIATED INSTITUTIONS**

(I) **Reported:**

- a) That, acting on behalf of the Senate, the Vice-Chancellor had agreed to recommend approval of:
- The reinstatement of the award of Master of Design (MDes) in Ordinance 20. The award was required for a new XJTLU programme, MDes Transdisciplinary Design, to be delivered from 2015-16.
 - The inclusion in Ordinance 20 of the integrated master's award Master of Psychological Sciences (MPsycholSci) as a degree of the Faculty of Health and Life Sciences, with effect from September 2015.
- b) That the President of the Council, acting on the Council's behalf, had approved the above recommendations.

(II) **Agreed:**

That the above action taken by the Vice-Chancellor on behalf of the Senate be endorsed.

118. **REVISIONS TO THE REGULATIONS GOVERNING THE FELICIA HEMANS PRIZE FOR LYRICAL POETRY**

(I) **Reported:**

- a) That, acting on behalf of the Senate, the Vice-Chancellor had agreed to recommend approval of a request from the Department of English that changes be made to the regulations governing the Felicia Hemans Prize for Lyrical Poetry².
- b) That the President of the Council, acting on the Council's behalf, had approved the above recommendation.

(II) **Agreed:**

That the above action taken by the Vice-Chancellor on behalf of the Senate be endorsed.

119. **APPOINTMENT OF ALTERNATIVE CHAIRS FOR BOARD OF DISCIPLINE AND RESEARCH DEGREE APPEALS BOARD HEARINGS**

(I) **Reported:**

That, in relation to the appointment of Chairs for both the Board of Discipline and the Research Degree Appeals Board, the University Calendar stated that: 'In the event that there should be any potential conflict of interest on the part of the designated Chair or for other exceptional circumstances, the Vice-Chancellor, acting on behalf of the Senate, shall have authority to appoint an alternative Chair to hear a particular

case or cases'. It had become necessary to arrange an alternative Chair for several hearings and the Vice-Chancellor, acting on behalf of the Senate, had approved the appointment of the following alternative Chairs:

Board of Discipline, 23 April 2015	Professor Anu Arora
Research Degree Appeals Board, 28 April 2015	Professor Graham Kemp
Board of Discipline, 29 April 2015	Professor Callum Youngson

(II) **Agreed:**

That the above action taken by the Vice-Chancellor on behalf of the Senate be endorsed.

120. **PROTOCOLS FOR THE ELECTIONS OF ELECTED FACULTY REPRESENTATIVES ON SENATE 2015**

Reported:

That, acting on behalf of the Senate, the Vice-Chancellor had approved the protocols for/approach to conducting the elections of elected Faculty representatives on Senate in 2015³.

121. **REQUEST TO NAME THE PERSONAL CHAIR HELD BY PROFESSOR GRAHAM KEMP**

(I) **Reported:**

- a) That, acting on behalf of the Senate, the Vice-Chancellor had agreed to recommend approval of a request from the Faculty of Health and Life Sciences that the title of 'Professor of Metabolic and Physiological Imaging' be allocated to the Personal Chair held by Professor Graham Kemp.
- b) That the President of the Council, acting on the Council's behalf, had approved the above recommendation.

(II) **Agreed:**

That the above action taken by the Vice-Chancellor on behalf of the Senate be endorsed.

122. **INSTITUTIONAL POLICY POSITION ON WORKING WITH TOBACCO COMPANIES**

(I) **Reported:**

That, acting on behalf of the Senate, the Vice-Chancellor had approved a recommendation from the Research Governance Committee that the University should not engage with tobacco companies or undertake research that addresses their interests.

(II) **Agreed:**

That the above action taken by the Vice-Chancellor on behalf of the Senate be endorsed.

OTHER ITEMS FOR REPORT

123. **ELECTIONS OF ELECTED FACULTY REPRESENTATIVES ON SENATE 2015 - RESULTS**

The Senate received a report setting out the outcomes of recent elections.

Reported:

- a) That elections had been held recently to appoint to a number of vacancies for representatives from each Faculty elected by and from among the academic staff employed on substantive contracts on either Teaching and Research or Teaching and Scholarship pathways. The outcomes of the elections were as follows:

i. Faculty of Health and Life Sciences

Professor Mark Gabbay - 1 August 2015 to 31 July 2018
 Professor Blair Grubb - 1 August 2015 to 31 July 2018
 Professor Terence Jones - 17 June 2015 to 31 July 2016 (*vice* Professor M Bennett)
 Dr Peter Leftwick - 1 August 2015 to 31 July 2018

ii. Faculty of Humanities and Social Sciences

Professor Warren Barr - 1 August 2015 to 31 July 2017
 Mrs Elaine Eades - 1 August 2015 to 31 July 2018
 Dr Richard Huzzey - 1 August 2015 to 31 July 2018
 Dr Liz Turner - 17 June 2015 to 31 July 2016 (*vice* Professor J Rudd)
 Dr Rosa Urbano Gutierrez - 1 August 2015 to 31 July 2018

iii. Faculty of Science and Engineering

Dr Stuart Edwardson - 1 August 2015 to 31 July 2018
 Professor Rolf-Dietmar Herzberg - 1 August 2015 to 31 July 2018
 Professor Jason Ralph - 1 August 2015 to 31 July 2018

124. **DATE OF NEXT MEETING****Reported:**

That the next meeting of the Senate would be held on Wednesday 4 November 2015 at 2pm.

125. **RETIRING MEMBERS OF THE SENATE**

The Vice-Chancellor extended thanks to the following members of the Senate whose term of office was due to end prior to the next meeting:

Professor Matthew Baylis
 Dr Kate Bennett
 Dr Alan Boyle
 Professor Bruce Gibson
 Professor John Field
 Professor Leszek Gasieniec
 Professor Alexander Movchan
 Professor Mark Pritchard
 Dr Alison Smith
 Professor Andreas Vogt

James Coe (retiring Deputy President of the Liverpool Guild of Students) and the three student representatives for this session – Amina Olabi, Lauren Thomas and Erik Clark.

Appendices

¹ Revised Ordinance 57 – Degree of Doctor of Clinical Psychology

² Revisions to the Regulations Governing the Felicia Hemans Prize for Lyrical Poetry

³ Protocols for the Elections of Elected Faculty Representatives on Senate 2015