

UNRESERVED MINUTES

THE UNIVERSITY OF LIVERPOOL

COUNCIL (1046)

MEETING OF THE COUNCIL

Held virtually on 7 JULY 2020, via Zoom

- Present:** The Earl of Derby, President (in the Chair); Mrs C Booth, Vice-President; Professor Dame Janet Beer, Vice-Chancellor; Professor G Brown, Pro-Vice-Chancellor for Education; Dr C Costello, Director of People and Services; Professor A Hollander, Pro-Vice-Chancellor for Research and Impact; Mr A Hussain, President of the Guild of Students; Ms C Ankrah-Lucas; Mr E Fishwick; Dr P Johnson; Mr N Molyneux; Dr R Platt; Dr A Scott; Mr H van Mourik Broekman; Dr D Walford; Professor J Balogun; Professor B Gibson; Mr K O'Sullivan; and Professor H Scott.
- Apologies:** Mrs H Miller.
- In Attendance:** Ms N Davies, Director of Finance; and Mrs E Leonard, Governance Manager.
- Clerk to Council:** Mr K Ryan.

1. Disclosures of Interest

Members were asked to disclose any interest that could give rise to conflict in relation to any item on the agenda. No such interests were disclosed.

2. Unreserved Minutes

2.1 Unreserved Minutes of the Meeting Held 20 May 2020

AGREED:

- i. The unreserved minutes of the meeting held on 20 May 2020 should be approved as an accurate record.

3. President of Council's Communications

3.1 Unreserved Action Taken on Behalf of Council Since the Last Business Meeting

RECEIVED:

- i. A report outlining action which had been taken on Council's behalf by the President of Council since the last business meeting.

REPORTED:

- ii. Since the last business meeting, the President had taken action on its behalf as follows:

Coronavirus Job Retention Scheme (JRS)

To approve that:

- The University should continue to claim grant monies for those colleagues who had been furloughed as at the government census date of 10 June 2020
- The University should continue its policy of paying the difference between the government JRS fund and 100% of usual pay for the duration of the extended scheme
- The University should start the process of reviewing whether colleagues who had been furloughed could be brought off furlough to undertake work, including on a part time basis or on a rota (where the JRS allows).

AGREED:

- iii. The action taken by the President on Council's behalf as outlined above should be endorsed.

4. Vice-Chancellor's Communications

4.1 Summary of External Engagements

REPORTED:

- i. Since the last meeting of Council, the Vice-Chancellor had met with, hosted or attended meetings regarding the following:

27 May	Russell Group Board Update
3 June	British Council Board of Trustees
4 June	UUK Coronavirus Update Liverpool Strategic Partnership
5 June	Liverpool City Region (LCR) Combined Authority AGM
10 June	Russell Group Board
11 June	Arts and Humanities Research Council LCR Stocktake Meeting
15 June	N8 Board
16 June	UUK-Nominated Director to the USS Board Interviews LCC Education Improvement Board
18 June	Russell Group Board Update
19 June	UUK Coronavirus Update
24 June	EUA Leadership Roundtable BAME, LGBT+ and Disability Staff Networks Online Q&A
25 June	LEP Board LCR Economic Recovery Group Russell Group Board
26 June	UUK Board
29 June	EUA Transatlantic Videoconference
1 July	Liverpool Strategic Partnership
3 July	UUK Coronavirus Update Sciointec Board
6 July	Meeting with Local MPs.

ITEMS FOR APPROVAL/DISCUSSION/NOTE

5. Forecast 3 (F3) and Quarter 3 (Q3) Performance Report

RECEIVED:

- i. The consolidated F3 and Q3 performance report which compared the financial result for the quarter and forecast 3 against the plan, a current environment scan showing the landscape that the institution was operating within and the potential impacts, a summary of performance data aligned to Strategy 2026, and information about performance and developments that influence it.

REPORTED:

- ii. At F3, the forecast operating deficit for the year at £6.2m was £13.5m adverse to plan. F3 did not include income from furlough and also appeared pessimistic in terms of non-pay expenditure. It was expected that the final operating result would be an improvement on this forecast, and be closer to a break even operating position. On a full year basis, the University was forecasting to be adverse to plan in terms of operating surplus by £13.5m, with £1.2m being due to the closure of the London Campus and £1m relating to restructure costs in respect of Project SHAPE. Excluding these exceptional items, forecast operating deficit was £4m against a plan of £7.2m surplus for 2019/20. Around £10m of income had been lost due to COVID-19, including accommodation and vets practice income. In addition, savings targets set in the prior year had not been met in full, in particular within the Faculty of Health and Life Sciences. All shortfalls had been mitigated in part by the savings measures brought in as part of the response to COVID-19. The overall surplus was £26.3m adverse, due to the operating surplus shortfall of £13.5m coupled with a £8.7m loss on the disposal of the London Campus and a reduction in market value of investments compared with plan (no gains had been assumed on the market value of investments at FC3).
- iii. COVID-19 had had a significant impact as shown. However, there was an underlying deficit due to costs rising at a faster rate than income, and recent growth in staffing costs supported by significant growth in overseas student numbers in recent years that had now slowed. It was critical that attention was now focussed on cost saving initiatives in order to become stronger financially and to enable investment in strategic initiatives to ensure longer term sustainability.
- iv. PwC had recently undertaken an internal audit relating to Strategy 2026 which included consideration of monitoring arrangements, how strategic objectives were being progressed and the processes in place to ensure the Strategy remained relevant to the operational environment. The results of the audit were due shortly.
- v. Results from the Graduate Outcomes survey were expected to be published soon.
- vi. 2019 data showed continued impressive progress towards KPI 4 (Research Performance: 4* outputs) targets institutionally and across all Faculties, with an institutional position of 32% compared with a target of 28% for 2021 and 33% for 2026. It was likely that increased coverage, greater consistency and improved calibration had contributed to the improvement seen since 2018, with high-quality research output plans coming to fruition in the final year before the REF submission.

- vii. Accounting for changes in data coverage, the University in relative terms had seen a minor increase of one place in the Russell Group in the SPI 4a: Field-weighted citation index (FWCI) measure since last year, from 13th to 12th. This continued the upward trend from the previous year (15th to 13th). The data for the number of highly cited papers (SPI 4b) showed growth. However, this was mirrored across the Russell Group as it was last year and the relative position of the University was unchanged, remaining at 15th for the third consecutive year.
- viii. During the first three quarters of 2019/20 there had been an overall increase in research applications and awards in comparison to the same position last year. Cost recovery data showed an increase in the proportion of the full cost of the proposed research being requested in applications (75%) against last year (72%) and an increase in the proportion of full cost recovery for grants awarded (82%) compared to the previous year (78%). Whilst it was too early to see any impact of COVID-19 reflected in the research figures, it was expected that the implications of the pandemic, particularly for lab-based projects and face-to-face research, would have a marked effect on future research income. Although the University had moved quickly to position itself and its research to respond to the coronavirus crisis, with significant pump-priming of projects in this area underway and leading to grant applications, recent scenario planning had suggested a realistic reduction in research income of 30% and a pessimistic reduction of 45%.
- ix. The institutional total for the percentage of staff who teach who have a qualification (as recognised by HESA) was 68.4%.

AGREED:

- x. The Forecast 3 and Quarter 3 Performance Report should be approved.

6. Planning and Performance Cycle 2020/21 to 2021/22

RECEIVED:

- i. The narrative section of the baseline plan and the 2020/21 institutional budget.

REPORTED:

- ii. The planning narrative provided an overview of the University's progress against the objectives set out in Strategy 2026 for each planning unit and the pillars of Strategy 2026 and, given the uncertainties resulting from the impact of the COVID-19 emergency, the baseline priorities for the next one to two years subject to affordability.
- iii. Due to ongoing work to understand the impacts of the COVID-19 emergency on the main income lines, the narrative would be subject to further iteration as affordability constrains the ability to deliver the expected trajectory of Strategy 2026. The plan for 2020/21 was an optimisation between delivering the next stage in various strategies and maintaining the financial health and sustainability of the University.
- iv. *Minute redacted due to commercial interest.*
- v. Assumptions/risks included in the plan were as follows:

- The base case for 2020/21 was pre COVID-19 and, other than a forecast reduction in both residential and commercial income, did not reflect any other potential loss of income or increased cost of delivery
 - It was assumed that the XJTLU articulation rate would be 50% from 2020/21 onwards, following a drop in 2019/20 to around 46%
 - No pay cost of living increase had been assumed for 2020/21. COVID-19 aside, inflationary pay increases would come under pressure as employee contributions to USS rise, and if public sector pay restraint was relaxed
 - USS pension contributions were assumed to remain at 21.1% for 2020/21 in line with the current agreement (next increase to 23.7% was due October 2021)
 - The market value of investments would be hard to predict given the current volatility of the stock market owing to COVID-19. No gains or losses were assumed for 2020/21
 - Student numbers from the EU were assumed to either continue, or to be replaced by additional either home or overseas students
 - The plan reflected the teach-out of the current online agreement with Laureate, and new income in relation to the new agreement with Kaplan, albeit at a slightly reduced level
 - A significant risk for 2020/21 was the inclusion of £16.3m of pay and non-pay savings and a staff turnover target of £12.1m or 4%, given the likely impact of COVID-19 and lower churn next financial year
 - The plan also included £4.4m vacancies (101.9 FTEs) which equated to 1.4% of pay – if these appointments were delayed or not made this would help offset the staff turnover saving risk above
 - The plan included a Strategic Investment Fund of £1m for 2020/21
 - The plan did not include any furlough grant income as this was not yet quantified
 - No savings were included in relation to the Voluntary Severance Scheme and Work Your Way flexible working options as the schemes were still open and it was difficult to assess the level of interest at this early stage.
- vi. Other risks included: the outcome of the post-18 education funding review was still uncertain and remained a significant risk to the University and the sector; the impact of COVID-19 on the USS financial position; and, in relation to potential drops in OSI UG or limited PGT growth, financially the Home UG intake could be increased – however, this would likely adversely impact tariff position, although there was opportunity here as the demographic dip reversed from 2021.
- vii. As reported previously, the impact of COVID-19 on the short-term viability of the institution and longer-term ability to deliver the Strategy 2026 objectives had been assessed through a series of scenarios ranging from optimistic to worst case for all the University's business lines.

AGREED:

- viii. The narrative section of the baseline plan, subject to affordability, and the 2020/21 institutional budget should be approved.

7. Health Innovation Liverpool (HILL)

[The Executive Pro-Vice-Chancellor for Health and Life Sciences, Professor Louise Kenny, the Executive Dean for the Institute of Population Health, Professor Iain Buchan, and the Programme Director for Health Innovation, Faculty of Health and Life Sciences, Dr Amanda Lamb, attended for this item.]

RECEIVED:

- i. A paper requesting agreement in principle to proceed with Health Innovation Liverpool (HILL).

REPORTED:

- ii. The HILL would: be central to the economic recovery of the health and life science sector across the city; drive increased international standard research with global impact and associated research income; see the development of a newly expanded medical and dental school to enable adaptive, simulation based and virtual reality education; enable increased capacity of medical and allied professional training whilst improving student experience; and drive health innovation market expansion, including the facilitation of University spin-out companies.
- iii. The HILL would have a direct impact on the research agenda and student experience, with both intended to have increased capacity and income as a direct result of the project. With two key component parts, the HILL would comprise a physical anchor within the Knowledge Quarter and adjacent to the University's existing estate and a distributed virtual network of health innovation projects leveraging existing assets from across the region.
- iv. Finance to support the HILL (estimated to be approximately £100m) would mostly be raised externally in collaboration with the HILL partners, Liverpool City Council, Liverpool City Region Combined Authority, and the Knowledge Quarter. However, agreement in principle was sought for an investment of £20m from the University, using existing endowments, to support the initial work of new estate for the medical school. The University could be assured that work would not proceed until further external financing had been secured.
- v. A full business case would be drafted and communicated for approval ahead of the commencement of any formal works. It was anticipated that the case would be prepared once a full review of the estate had been conducted after the gradual reopening of the University in the autumn term 2020.

AGREED:

- vi. The request to proceed with the HILL should be approved in principle, subject to the development of a full business case.

8. Health and Safety Presentation

[The University Safety Adviser, Mr Steve Dunkley, attended for this item.]

RECEIVED:

- i. A presentation by the University Safety Adviser on key health and safety issues arising in 2019/20, covering: business continuity and COVID-19; reoccupation of the campus; becoming COVID-secure in 2020; COVID-19 management and challenges; fire safety; the wider health and safety landscape; and specific University issues.

REPORTED:

- ii. The established Business Continuity Community had been utilised to develop existing plans and prepare for the emerging pandemic. It had quickly been realised that planning and preparing for COVID-19 would be dynamic, requiring rapid reprioritisation of operational activities.
- iii. The University had not closed completely and small pockets of activity on campus had continued. This activity had centred around: COVID related research and support; PPE production; construction projects and essential maintenance tasks; statutory obligations; campus support, student residences, mail room, and maintenance; CSD support; supporting research activity and strategic partners; and supporting civic partners by allowing access to assets.
- iv. Re-occupation guidance and principles based on government guidance had been developed by the Safety Adviser's Office and Facilities, Residential and Commercial Services. This included general guidance for setting up a COVID-secure workplace and specific guidance for the creation of a COVID-19 risk assessment. There was now an established 'COVID-secure' building inspection and certification process.
- v. COVID-19 management and challenges included: establishing COVID-secure buildings and maintaining standards; reassuring staff and students about return; handling and communicating information; reacting to a changing landscape; and the new world of work and home working. A management review was underway of the approach and business continuity plans.
- vi. Fire safety was also a key matter for the University and would remain high on the agenda. Detailed updates had been provided to the Formal Senior Leadership Team and Council on this recently and the University continued to respond to the latest regulations in this area.
- vii. The wider health and safety landscape included considerations around Brexit and future legislation, the Health and Safety Executive (HSE) and sector plan, and HSE prosecutions.
- viii. Other specific issues for the University included:
 - HASMAP: Significant progress had been made to date towards the target of achieving 100% high level compliance by the end of July 2021, with the University's current compliance rate standing at around 80%. Council had

agreed in May 2020 to the extension of the deadline for completion of HASMAP high level of compliance from July 2021 to December 2021, in light of the operational demands and responses posed by the COVID-19 pandemic

- Key Performance Indicators: There had been 12 RIDDOR reportable accidents up to June 2020 (the target was 12)
- Responding to the outcomes of the staff survey and follow up pulse survey
- Cubane feedback: When compared with other universities, the University had the most devolved health and safety arrangements which should be commended.

9. Brand Strategy Consultation

[The Director of External Relations, Mr Tim Seamans, attended for this item.]

RECEIVED:

- i. A presentation from the Director of External Relations on the developing brand strategy.

REPORTED:

- ii. With Strategy 2026 as a starting point, External Relations had commenced a Brand Development Project. This was split into two distinct phases – phase one responded to the immediate challenges of student recruitment and risk during the current academic year, whilst phase two looked towards 2020/21 and beyond with the aim of refreshing the wider brand strategy.
- iii. Key considerations included the need to be distinctive, authentic and to reflect the history and success of the University. Phase one of the project would focus on the 'original redbrick' concept.
- iv. Longer term, phase two would develop the original redbrick concept into a story that was relevant to all stakeholders and would underpin future brand, marketing and communications activity.

10. Digital Everywhere

[The Director of Computing Services, Mr John Cartwright, and Senior Programme Manager for the Digital Everywhere Programme, Ms Sally Shaw, attended for this item.]

RECEIVED:

- i. A presentation from the Director of People and Services, the Director of Computing Services and the Senior Programme Manager for the Digital Everywhere Programme, intended to raise awareness of the programme and give Council members an opportunity to submit feedback and ideas in order to help define plans and priorities.

REPORTED:

- ii. The programme aimed to develop a masterplan and set of principles to guide the University's digital transformation. A consensus had not yet been reached about

what form this digital transformation should take, and a consultation was underway to inform detailed planning of digital transformation priorities.

- iii. Digital transformation was seen as a deep and coordinated workforce, cultural, and technology shift, enabling the University to develop new educational and operating models, value propositions in support of Strategy 2026 and beyond.
- iv. Some immediate priorities had been identified to be worked on while the consultation was ongoing, as follows: Digital Capabilities; Digital Innovation; and Digital Campus.

11. IT Acceptable Use Policy

RECEIVED:

- i. A proposed IT Acceptable Use Policy (AUP).

REPORTED:

- ii. The AUP was a key document that applied to all users of University IT facilities: students, staff and associate members and partners.
- iii. The AUP was a major revision of the current IT Regulations and had been restructured to clearly list acceptable and prohibited use of the IT facilities. It also outlined the University approach, in accordance with Data Protection and the Investigatory Powers Regulations, to:
 - logging of all IT use
 - monitoring of IT use
 - safeguards and procedures to support different types of access requests to IT accounts for business continuity purposes or to initiate IT investigations into allegations of IT misuse (and the relevant disciplinary, and misconduct policies).
- iv. The Policy incorporated relevant content from and would replace three existing IT use related policies: IT Regulations V2.1, Security Investigation Policy V1.2, and Security Incident Response Policy V1.2.
- v. Work was underway to ensure that the AUP could be communicated and promoted to all students and staff as clearly as possible, in relation to:
 - user obligations
 - privacy and transparency in IT monitoring
 - policy compliance issues and associated disciplinary and misconduct sanctions.
- vi. The AUP was non-contractual, which did not mean it had no legal force – students and staff had a general duty to comply with University policies.

AGREED:

- vii. The AUP should be approved.

12. Sustainability Policy

RECEIVED:

- i. The revised draft Sustainability Policy.

REPORTED:

- ii. This was a new policy for the University, and reflected the importance of sustainability and the University's ambition in this area. Sustainability would be embedded through the updated Strategy 2026, and the Sustainability Board, reporting through to the Formal Senior Leadership Team, would enable a focus on ensuring that ambitions were realised.
- iii. From a sustainability perspective, the COVID-19 pandemic had been significant in highlighting the potential to move to greener ways of working and living and this provided a real opportunity to seize the initiative.
- iv. The draft policy included a set of core principles and details around governance and responsibilities across the University. The policy was at a strategic level, and plans would be developed to assist with implementation.

AGREED:

- v. The Sustainability Policy should be approved.

PLANNING AND RESOURCES COMMITTEE

13. Report of the Planning and Resources Committee

RECEIVED:

- i. A report on the meeting of the Planning and Resources Committee held on 9 June 2020, covering the following items:
 - Health Innovation Liverpool (dealt with as a substantive item by Council – see minute 7 above)
 - Forecast 3 and Quarter 3 Performance Report (dealt with as a substantive item by Council – see minute 5 above)
 - PPC 2020/21 to 2021/22 (dealt with as a substantive item by Council – see minute 6 above)
 - Review of Capital Investment Plan aligned to financial and recovery planning.

AGREED:

- ii. The recommendations made following the review of the Capital Investment Plan by the Capital Investment Planning Group and endorsed by FSLT (equating to an expenditure of £13.52m) should be approved, noting that a further review would be undertaken in November 2020.

SENATE

14. Report of the Senate

RECEIVED:

- i. A report on the meeting of the Senate held on 17 June 2020, covering the following items:
 - Degree Outcomes Statement
 - Brand Strategy Consultation
 - Digital Everywhere
 - High Level Principles for Learning, Teaching and Assessment 2020/21
 - Hybrid Active Learning Guidance
 - Annual Complaints Monitoring Report for the Academic Session 2018/19
 - Phased Return to Campus
 - Graduation.

AGREED:

- ii. The Degree Outcomes Statement should be approved. This had been developed in accordance with the UK Standing Committee for Quality Assessment's proposal that providers should publish a degree outcomes statement analysing their institutional degree classification profile and articulating the results of an internal institutional review to assure providers that they meet the Expectations of the Quality Code for Higher Education that relate to protecting the value of qualifications and the Office for Students' ongoing conditions of registration on academic standards (B4 and B5).

OTHER COMMITTEES OF COUNCIL

15. Audit Committee

RECEIVED:

- i. A report of the meeting of the Audit Committee held on 8 June 2020, covering the following items:
 - Internal Audit Plan 2020/21
 - Data Assurance Update
 - Reports of the Internal Auditors
 - Impact of SORP 19
 - Annual Report on Fraud.

AGREED:

- ii. PwC's Internal Audit Plan 2020/21 should be endorsed, noting that the plan covered one year rather than three, and would remain flexible with an increased level of unallocated audit resource which could be allocated in direct response to the University's risks and challenges in light of COVID-19.

16. Nominations Committee

16.1 Nominations Committee Annual Report

RECEIVED:

- i. The annual report from the Nominations Committee, presenting the latest position in respect of the constitution and membership of Council, the recruitment of new members and succession planning and sharing the outcomes of a recent exercise to determine the current position in terms of skills, knowledge, experience and diversity.

AGREED:

- ii. Dr Roger Platt should be re-appointed to Council for the period from 1 August 2020 to 31 July 2023, noting that this would take his tenure beyond the maximum period permitted by Ordinance 20 but that this was considered justifiable and necessary in the current circumstances and the importance of filling the role of Chair of Audit Committee.
- iii. Mr Ed Fishwick should be re-appointed to Council for the period from 1 August 2020 to 31 July 2023.
- iv. The advertising of lay member vacancies on Council to appoint to the positions vacated by Mr S Butler, Dr P Johnson and Dr A Scott should be approved and the following skills gaps should be referenced in the recruitment literature: audit/risk, finance, legal, research and impact, health, safety and wellbeing, and the digital sector. Attempts should be made to attract as diverse a range of candidates as possible by promoting the vacancies widely, including through various board portals as recommended by Advance HE, the University's social media channels, and by writing to local community groups, charities and organisations.
- v. Council should continue to seek to maximise diversity of membership without the use of diversity targets.

16.2 Report of the Meeting of the Nominations Committee held on 9 June 2020

RECEIVED:

- i. A report on the meeting of the Nominations Committee held on 9 June 2020, covering:
 - Appointments and re-appointments to forthcoming vacancies for Council-appointed members of University committees/bodies
 - Revised Terms of Reference, Constitution and Membership of the Military Education Committee.

AGREED:

- ii. The appointments/re-appointments of the following individuals to serve on various Committees and bodies should be approved:

Committee	Nominee	Period of appointment
Audit Committee (Chair)	Dr Roger Platt	Re-appoint 1.8.20-31.7.23 (subject to re-appointment to Council)
Audit Committee	Dr Diana Walford	Appoint 1.8.20-31.7.22
Discipline – Board of Appeal	Dr Roger Platt	Re-appoint 1.8.20-31.7.23 (subject to re-appointment to Council)
Joint Committee on Honorary Degrees	Dr Roger Platt	Re-appoint 1.8.20-31.7.23 (subject to re-appointment to Council)
Investments Sub-Committee (Chair)	Mr Ed Fishwick	Re-appoint 1.8.20-31.7.23 (subject to re-appointment to Council)
Investments Sub-Committee	Professor Bruce Gibson	Re-appoint 1.8.20-31.7.23
Investments Sub-Committee	Mr Peter Tod	Re-appoint 1.8.20-31.7.23
Nominations Committee	Professor Bruce Gibson	Re-appoint 1.8.20-31.7.23 (subject to re-election to Council)
Planning and Resources Committee	Mr Paul Johnson	Re-appoint 1.8.20-31.7.23
Research and Impact Committee	Dr Roger Platt	Re-appoint 1.8.20-31.7.23 (subject to re-appointment to Council)
Committee on Research Ethics (Chair)	Dr Roger Platt	Re-appoint 1.8.20-31.7.23 (subject to re-appointment to Council)
Tribunals, Appeals and Grievances Committees Panel	Mr Paul Johnson	Re-appoint 1.8.20-31.7.21
Tribunals, Appeals and Grievances Committees Panel	Dr Roger Platt	Re-appoint 1.8.20-31.7.23 (subject to re-appointment to Council)

- iii. The revised Terms of Reference, Constitution and Membership of the Military Education Committee should be approved.

17. Remuneration Committee

RECEIVED and NOTED:

- i. A report on the unreserved business of the meeting of the Remuneration Committee held on 20 May 2020, covering:
 - Update on the 2020/21 Pay Round Negotiations
 - Summary of the 2019 Annual Review Outcomes and Update on the 2020 Annual Review Round
 - Report on Senior Staff Matters.

STRATEGIC COMMITTEES

18. Education Committee

RECEIVED and NOTED:

- i. A report of the meeting of the Education Committee held on 10 June 2020, covering the following items:
 - Degree Outcomes Statement (see also minute 14ii above)
 - High Level Principles for Learning, Teaching and Assessment 2020/21
 - Hybrid Active Learning
 - Recommendations for the Academic Year 2020/21 from the Education Scenario Planning and Implementation Group
 - Welcome 2020
 - Progress Towards the Student Success Strategy
 - Graduate Outcomes: Institutional Headline Data
 - Q3 Performance Report.

19. Research and Impact Committee

RECEIVED and NOTED:

- i. A report on the meeting of the Research and Impact Committee held on 11 June 2020, covering the following items:
 - Research Staff Association Update
 - REF2021 Update
 - Quarter 3 Performance Report.

ROUTINE ITEMS

20. Use of the University Seal

RECEIVED and NOTED:

- i. A summary of uses of the University Seal since the last meeting.

21. Thanks

NOTED:

- i. Two members of Council were completing their periods of service on Council:
 - The Earl of Derby, who had re-joined Council in June 2011, served as Vice-President from July 2012 and as President since January 2015, having previously served as a lay member from 1998-2004
 - Dr Andrew Scott who had been a lay member since January 2011, and had served on the Audit Committee, Gift Oversight Group, Health and Safety Governance Committee, Research and Impact Committee, ULCCO (SP) Ltd Board, Tribunals, Appeals and Grievances Committees Panel and on numerous Chair selection panels. Dr Scott had also served as Lay Officer for six years.

AGREED:

- ii. The Earl of Derby and Dr Scott should be thanked for their excellent contributions during their service and wished well for the future.

22. Dates for 2020/21

NOTED:

- i. The schedule of meetings for 2020/21 was as follows:

Tuesday 13 October 2020 – Away Day
Tuesday 24 November 2020 – 2pm
Tuesday 9 February 2021 – 2pm
Tuesday 13 April 2021 – Away Day
Tuesday 25 May 2021 – 2pm
Tuesday 13 July 2021 – 2pm