



UNIVERSITY OF
LIVERPOOL



LIVERPOOL+

HEAR DEPARTMENTAL
ADMINISTRATOR GUIDE

Careers and
Employability



UNIVERSITY OF
LIVERPOOL

We are the original redbrick
liverpool.ac.uk

HOW TO USE THIS GUIDE

This is a list of contacts within academic departments who are able to add details of students who have completed university verified protocols through the MYLAS system.

These contacts will collate all HEAR related activity within their specific department and upload this data before both graduation periods in Summer and Winter.

As an 'activity owner' of at least one activity, you will be required to pass this information over to the named contact(s) in time for them to complete this upload. These dates will be communicated to you during Spring/Autumn of each year.

Should your area not be listed, please contact us for further guidance.



[**myliv@liverpool.ac.uk**](mailto:myliv@liverpool.ac.uk)



[**www.liverpool.ac.uk/careers/employability/my-liverpool**](http://www.liverpool.ac.uk/careers/employability/my-liverpool)



FACULTY OF HEALTH & LIFE SCIENCES

Dentistry

Vikki Hegerty; vikki.hegerty@liverpool.ac.uk (0151 794 9141)

Faculty of Health & Life Sciences

Eve Wilcock; e.wilcock@liverpool.ac.uk

Health Sciences

Jan Vicary; jvicary@liverpool.ac.uk (0151 794 5589)

Karen Fagan; gibsonk@liverpool.ac.uk (0151 794 5731)

Life Sciences

Carly Heywood; cheywood@liverpool.ac.uk (0151 795 7588)

Julie Clark; clarkjm@liverpool.ac.uk (0151 795 0324)

Melissa Lee; mhlee@liverpool.ac.uk (0151 795 5063)

Molly Cotton; Molly.Cotton@liverpool.ac.uk (0151 795 5063)

Sophie Cassidy; sophie.cassidy@liverpool.ac.uk (0151 795 5063)

Medicine

Jennifer Young; el0u417c@liverpool.ac.uk (0151 794 2342)

Kelly Franklin; Kelly.Franklin@liverpool.ac.uk (0151 794 2342)

Liz Moore; lizmoore@liverpool.ac.uk (0151 795 4363)

Psychology

Elaine Fairhurst; e.fairhurst@liverpool.ac.uk (0151 794 9820)

Veterinary Sciences

Peter Westmoreland; P.Westmoreland@liverpool.ac.uk (0151 795 7756)



FACULTY OF HUMANITIES & SOCIAL SCIENCES

School of the Arts

Hollie Byrne; Hollie.Byrne@liverpool.ac.uk (0151 795 0507)
Jan Storey; jastorey@liverpool.ac.uk (0151 795 2232)

School of Histories, Languages and Cultures

Laura Gallon; lgallon@liverpool.ac.uk (0151 795 5582)

School of Law and Social Justice

Susan McLoughlin; Susan.McLoughlin@liverpool.ac.uk (0151 794 9866)
Christopher Simon; C.T.Simon@liverpool.ac.uk (0151 795 1867)
Deborah Tyfield; dtyfield@liverpool.ac.uk (0151 794 9989)

ULMS

Claire Basnett; bazc@liverpool.ac.uk (0151 795 7350)



FACULTY OF SCIENCE & ENGINEERING

Electrical Engineering & Computer Science

Ellie Duckers (CS); E.Duckers@liverpool.ac.uk (0151 795 4275)

Rosie Irwin (CS); rosie.irwin@liverpool.ac.uk (0151 795 4275)

Eddy Sinclair (EE); Edward.Sinclair@liverpool.ac.uk (0151 794 4539)

Phil Hepworth (EE); pjhep@liverpool.ac.uk (0151 794 4539)

Engineering

Denise Stewart; denisejb@liverpool.ac.uk (0151 794 4701)

Elaine Cross; ecross@liverpool.ac.uk (0151 794 4705)

Environmental Sciences

Emma Readitt; soeseep@liverpool.ac.uk (0151 794 3261)

Sean Doran; Sean.Doran@liverpool.ac.uk (0151 793 3999)

Physical Sciences

Debbie Hitchell (Chemistry); hitchell@liverpool.ac.uk (0151 794 3526)

Sam Hazzard (Chemistry); S.Hazzard@liverpool.ac.uk (0151 794 3526)

Karen Hurst (Maths); karenh@liverpool.ac.uk (0151 794 4046)

Kane Murphy (Physics); kanem1@liverpool.ac.uk (0151 794 3351)

Sarah Annand (Physics); physrep@liverpool.ac.uk (0151 795 8175)

Combined Honours

Chris Marchant; marchant@liverpool.ac.uk (0151 794 4054)



OTHER DEPARTMENTS

Continuing Education

Barbara Fegan; Barbara.Fegan@liverpool.ac.uk (0151 794 2536)

Libraries, Museums & Galleries

Kira Cox; Kira.Cox@liverpool.ac.uk (0151 795 9820)

Liverpool Guild of Students

Chloe Roberts; Chloe.Roberts2@liverpool.ac.uk (0151 794 4169)
Ruth Dalton; R.Dalton@liverpool.ac.uk (0151 795 1037)



