

Here's what you need to know if you're looking to leave your accommodation...

Are you leaving the University?

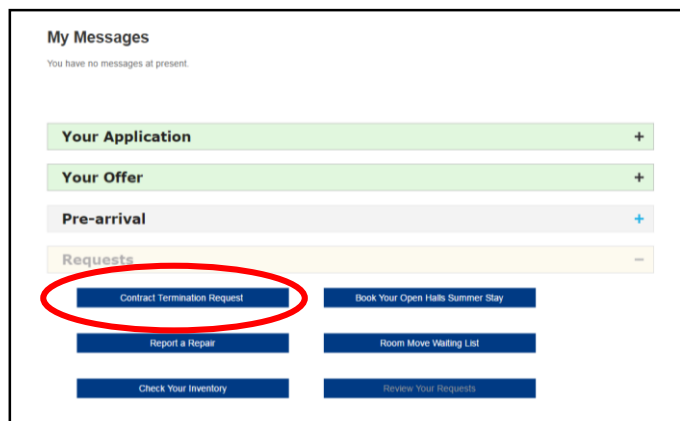
- Students are released from their contract if they are suspending their studies or withdrawing from their course. You will need to complete a Contract Termination Request on Liverpool Life in order to inform the Accommodation Office of your departure.
- You will be charged 28 days' notice from the date you complete your Termination Request

Are you continuing your studies?

- If you wish to leave your accommodation but you wish to continue your studies at the University, you can only be released if a replacement student is found to take over your contract. This must be a student who is studying full time at the University **and** who is not currently in University of Liverpool Accommodation.
- You are still financially liable for your room until a replacement student moves into your room.

Have you updated Liverpool Life?

- Any student who is looking to leave their accommodation needs to go to Liverpool Life and complete a Contract Termination Request as shown in the screenshot here.
- If you are withdrawing or suspending your studies, the date you complete the Termination Request will be the day from which your 28 days' notice is taken.



The legal bit...

This information can be found in the agreement you signed with the University when accepting your room offer. A copy of this was emailed to you and is also available on the documents section of the accommodation website. Please see the extract below in relation to terminating your contract early:

9.2 Termination by the Student

The Student may only be released from this Agreement:

9.2.1 *if the Student ceases to be a registered Student with the University and has paid the appropriate 4-weeks rent in lieu of notice applicable from the contract end date;*

or 9.2.2 if the Student locates, another student who is registered as a full time student with the University and is not already in University Accommodation, is reasonably acceptable to the University and is willing to enter into an Agreement with the University for the remainder of the Occupancy on similar terms to this Agreement, provided the Student has complied with all the Student's obligations under this Agreement up to the date of termination.